



राजीव गाँधी पेट्रोलियम प्रौद्योगिकी संस्थान

(संसद के अधिनियम के अधीन स्थापित राष्ट्रीय महत्व का एक संस्थान)

जायस ,अमेठी, उत्तर प्रदेश, भारत-229304

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY

(An Institution of National Importance Established under an Act of Parliament)

Jais, Amethi - 229304, Uttar Pradesh, India

QUOTATION ENQUIRY

Ref. No.: RGIPT/Jais/CHEM/SCHEMCON-2024/2024-25/02

Dated: 03.09.2024

Last Date and time for the quote: 10.09.2024 till 13:00 hours in the Office of the Department of Chemical and Biochemical Engineering, 5th Floor, AB-2, RGIPT, Jais, UP-229304.

Dear Sir/Madam,

Please submit your lowest quotation for supplying/service the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Clearly mention the date of validity of offer.
2. **Kindly clearly mention your E-mail ID and Mobile number.**
3. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
4. Please mention your GST registration number and PAN in the quotation.
5. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.
6. Enquiry No. and last date as given above should be clearly marked over the Envelope.

Quotation must be sent in **sealed envelope** with word **“QUOTATION for SCHEMCON-2024 Catering Services”** and addressed to Office of the Department of Chemical and Biochemical Engineering, 5th Floor, AB-2, RGIPT, Jais- 229304 (UP). Our reference number and last date as given above should be clearly marked over it.

(On Company Letterhead)

20 th September 2024				
Sr. No.	Meal	Description of Items	Approx. Qty.	Price (INR)
1	Breakfast	Puri- Sabji-Chutney	350	
2		Idli		
3		Sprouts		
4		Banana		
5		Tea/coffee (with/without milk) and water		
6		Sambar and coconut chutney		
7		Boiled Egg		
1	High Tea	Onion/Mix Pakora	400	
2		Dhokla		
3		Cookies/biscuits (2-3 types)		
4		Fruit juice (tetra pack)/ Tea/coffee		
1	Lunch	Tomato soup with cream and croutons	400	
2		Crispy baby corn		
3		Arhar Dal Tadka		

4		Mix-Veg		
5		Kadai Paneer		
6		Rara Chicken		
7		Pulao		
8		Boondi Raita		
9		Papad		
10		Green Salad		
11		Tandoori Rotti/Naan/Missi Rotti (live counter)		
12		Gulab jamun with Ice Cream		
13		Drinking Water Arrangement		
1	High Tea	Veg Cutlet	400	
2		Pastry		
3		Cookies/biscuits (2-3 types)		
4		Tea/coffee		
5		Chips		
1	Dinner	Munchow/ Tomato Soup	400	
2		Soya Chaap		
3		Dal Makhni		
4		Mattar Mushroom		
5		Paneer-Do-Payaza		
6		Stuffed Dum Alloo		
7		Sabji Tawa Fry		
8		Butter Chicken		
9		Pinapple Raita		
10		Papad		
11		Green Salad and Fruit Salad		
12		Tandoori Rotti/Naan/Missi Rotti (live counter)		
13		Moong Daal Halwa and Ice cream and Gulab jamun		
14		Drinking Water Arrangement		
15		Veg-Biryani/ Plain Rice		

21 st September 2024				
Sr. No.	Meal	Description of Items	Approx. Qty.	Price (INR)
1	Breakfast	Poha-Jalebi	300	
2		Medhu Wada		
3		Sprouts		
4		Banana		
5		Tea/coffee (with/without milk) and water		
6		Sambar and coconut chuttni		
7		Boiled Egg		
1	High Tea	Paneer Tikka	400	
2		Veg-Mayoneese Sandwich		
3		Cookies/biscuits		
4		Fruit juice (tetra pack)/ Tea/coffee		
1	Lunch	Sweet corn soup	400	
2		Veg Galawati Kabab		
3		Arhar Dal Tadka		

4		Amratsari Chole		
5		Paneer Lavabda		
6		Handi Chicken		
7		Jeera Rice		
8		Mix Raita		
9		Papad		
10		Green Salad		
11		Tandoori Rotti/Kulcha/Missi Rotti (live counter)		
12		Ras Malai and Ice Cream		
13		Drinking Water Arrangement		
1	High Tea	Samosa	400	
2		Cookies/biscuits		
3		Cookies/biscuits (2-3 types)		
4		Tea/coffee (any one per person)		
5		Chips		
1	Dinner	Allo-Mattar Sabji (Dry)	400	
2		Kadhi-Pakora		
3		Rasam		
4		Shahi Paneer		
5		Plain Curd		
6		Munchurian		
7		Papad		
8		Green Salad		
9		Tandoori Rotti/Naan/Missi Rotti (live counter)		
10		Gulab Jamun and ice Cream		
11		Rice		
12		Veg-Frid Rice		
13		Drinking Water Arrangement		

Following arrangements/supply are to be made by the vendor:

- [1] All serving services, cleaning, dustbins, drinking water supply, all disposable/reusable/ serving utensils, etc are included.
- [2] Multiple counters (6 Nos.) of each items at different locations are to be installed.

Delivery Dates: 20th September 2024 and 21st September 2024 (Friday and Saturday)

Terms and conditions for supply of above mentioned items are as under:

1. Enquiry will be send by Courier/Registered Post/Speed Post/By Hand and RGIPT will not be liable for any kind of irregularity/delay.
2. **The applying firms must have the experience of conducting similar task for at State/National/International level.** The bidder must produce work experience document (on demand) of any Government Institute/Originations. Bidder shall have experience of their work in last 03 financial year.
3. The supply of material should be of standard specification. No compromise on quality would be made. In case, it is found at some stage that the quality supplied is inferior, the contract will be cancelled and firm blacklisted.
4. Rates should be quoted meal wise for the articles. **Any Item may be added or deleted from the list of items.**
5. **Firms will quote separately for each item per day.**
6. The rates offered should be **including transportation charges, service tax and other taxes (if any).**

7. **The above items and their quantities are approximate, item or its quantity may increase or decrease as per actual requirement.** Therefore, per unit cost along with minimum order quantity needs to be mentioned.
8. **Quotation will be evaluated on total cost basis.** Rate of individual item will not be considered for evaluation of proposals.
9. The rate offered should include the delivery, installation, manpower and return pickup at RGIPT Jais only. The Firm should quote the price on F.O.B. basis.
10. The Supply/Service must be executed in full before the date of program upon receipt of the PO.
11. The supplier has to ensure the supply of items on program dates 20/09/2024 and 21/09/2024.
12. The supplier will be responsible for delivery of the goods in good condition and servicing and cost at the location of the function and provide complete support during whole event.
13. Payment Terms: Payment will be made on after successful completion of event.
14. Penalty @ 1% per week or part thereof subject to a maximum of 10 % of the delivery price will be deducted from the payment if supply is not completed within stipulated period.
15. The Institute reserves the right of accepting or rejecting any quotation without assigning any reason thereof.
16. Bidders responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful bidders.
17. The jurisdiction for dispute (s), if any, shall be Amethi.



Dr. Karan Malik
Organizing Secretary,
SCHEMCON-2024